


Scottish Borders Health & Social Care Integration Joint Board Audit Committee






Action Tracker

Meeting Date: 9 December 2021

Item: Directions Policy and Procedure

Action Number	Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
2	5	The SCOTTISH BORDERS HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD AUDIT COMMITTEE requested that the IJB make any necessary changes to the Audit Committee Terms of Reference to enable it to fulfil the functions as set out in the paper.	Jill Stacey	April 2022	Complete: Terms of Reference submitted to 9 December 2021 IJB meeting. Update 20.06.22 Action Reopened: Further revisions were required in regard to the Records Management Plan and given the oversight and monitoring role of the Audit Committee	

Key:	
	Overdue / timescale TBA
	<2 weeks to timescale
	>2 weeks to timescale
Blue	Complete – Items removed from

	action tracker once noted as complete at each H&SC IJB Audit Committee meeting
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